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| **Name of Section or Activity** | This R.A. Covers General **Outdoor** activities for 1st Bedhampton Scouts and Explorers such as Games in a large park, Night Hikes and Cooking Marshmallows outside. | **Date of risk assessment** | Submitted to GSL 31/08/20  V1.1 15/09/20 Change shown by change highlights. | **Name of who undertook this risk assessment** | Elspeth Ringrose and Nigel Vosper with input from Leaders, Exec and Parents | **COVID-19 readiness level transition** | Red to Amber |

| **Hazard Identified? /**  **Risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
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| ***Hazard*** *– something that may cause harm or damage.*  ***Risk*** *– the chance of it happening.* | *Young people,*  *Leaders,*  *Visitors?* | ***Controls*** *– Ways of making the activity safer by removing or reducing the risk from it.*  *For example - you might use a different piece of equipment or you might change the way the activity is carried out.* | *Keep* ***checking*** *throughout the activity in case you need to change it…or even* ***stop*** *it! This is a great place to add comments which will be used as part of the review.* |
| **Scout Rules dictate that only those who are up to date with their Health and Safety and Safeguarding Training can participate in running an event under this risk assessment.**  Text in purple indicates material that needs to be communicated to Parents in advance. Anything the Parents need to brief their children on will be in **bold purple.** These items have been included in the supporting Parental Instructions.  Parents == Legal Guardians for the purpose of this risk assessment. | | | |
| Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained. | Young people, Leaders, General Public. | For Bedhampton this means:  \*) Scouts & Explorers (with their parents cc’d) will be asked to social distance on arrival.  \*) Parents will be asked not to car share with anyone outside their household, keep social distancing on arrival.  \*) Parents and Young People will be asked to wash hands thoroughly before heading off.  \*) Parents will be asked to not to “hang around” and ask questions at the start/end of meetings. We will include clear ways of asking questions (text, fb messenger, telephone) when we send out details.  \*) Venue will need to be chosen with a sufficient space for social distancing (e.g. a large park) or staggered arrival/pickup times will need to be considered. |  |
| Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained. | Young people, Leaders, General Public. | For Bedhampton this means:  \*) Parents will be asked not to attend if they, their children or any member of their household is isolating.  \*) In the event of a member (Adult or Young Person) is identified as having been infectious at a meeting then activities for that whole section will be suspended.  \*) Meeting outside.  \*) Selecting a site with plenty of open space and having an alternative location if busy.  \*) Limiting the Group Size to a **maximum of** 5 Leaders/Helpers/Young Leaders and 15 Children inline with National Scout Guidelines.  \*) Parents will be asked to electronically indicate that they understand the purple instructions in this R.A. We will also at this stage ask them to re-confirm any existing health issues (including breathing issues such as Asthma) and any other special needs. Parents and Scouts/Explorers will be advised that the Groups Disciplinary procedures will need to be followed to protect and that un-acceptable behaviours (such as one child spitting at another) would be that we would need to ask for that Child to be collected immediately.  **There will be no tuck.** Please bring Water.  \*) There will be a L shaped Flag Break for Scouts and Explorers.  \*) No contact games.  \*) Attendance Register Kept. | Change made 13/09/20 to align with National Scout Framework number guidelines published 03/09/20. |
| Hygiene of people: higher risk of infection spread if proper hand washing not carried out. | Young people, Leaders, General Public. | For Bedhampton this means:  \*) Children will wash/disinfect hands on arrival.  \*) Children will wash hands after using any shared equipment (see above). |  |
| Hygiene of toilets: higher risk of infection spread if hygiene not carried out. | Young people, Leaders, General Public. | For Bedhampton this means:  \*) Scouts/Explorers use toilet before departing.  \*) Limit time of meeting. Note first weeks are advised to be 90 minutes for Scouts and Explorers  \*) Have key to a toilet if needed. The toilet will then be cleaned/disinfected after use by a leader with disposable gloves. |  |
| Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out. | Young people, Leaders, General Public. | For Bedhampton this means:  \*) Plan program carefully to limit equipment and especially anything that is used by multiple people. If an item is used by more than one person then everyone needs to wash their hands at the start and end of that activity and the item should be cleaned/disinfected or quarantined.  \*) When finished **all** (including and used by just 1 young person) equipment will be either cleaned/disinfected or quarantined. The large green and yellow buckets will be labelled as quarantine pods and shall be labelled as not to be used until at least 3 days after use.  \*) Equipment will be identified and checked available in advance (i.e. check its not in quarantine). If necessary we may need to get more (e.g. buy more footballs for the sections).  \*) We may ask Parents to provide own equipment. |  |
| Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned. | Young people, Leaders, | For Bedhampton this means:  \*) We will select an appropriate location for the activity such as a large park with no un-even ground. |  |
| There could be poor weather, leading to increased exposure. | Young people, Leaders, | Scouts/Explorers to come in suitable clothes for the weather and note the meeting may be cancelled or shortened. Section leaders already hold contact details.  Scouts/Explorers will be Neckers only rather than full Uniform. |  |
| First Aid could be needed, leading to increased risk of infection spread. | Young people, Leaders, General Public. | Each section to ensure own first aid kit available (no sharing) including face covering. |  |
| Badges may need to be handed out, leading to increased risk of infection spread. | Young people, Leaders, General Public. | Badges will be placed in envelopes the week before. |  |
| There may not be sufficient number of leaders leading to difficulties in maintaining ratios. | Young people, Leaders | Plan leaders in advance. If possible have more than the 3 Adults needed.  \*) Ask for Parent help. Be clear that due to numbers they can’t just turn up.  Have backup plans in case of a Adult being unwell |  |
| There may be anxious Parents/Leaders concerned about the return leading to children missing out.. There may also be children who are anxious or concerned. | Young people, Leaders, Parents | \*) Invite Parents to get in touch if they have and concerns/worries or if their children do. If needed a Zoom meeting could be arranged to help communication prior to meeting back.  \*) Section Leaders check with Leaders/Helpers their availability and concerns/worries.  \*) Ease in with a gentle programme. Not too much too quickly. |  |
| ***Review:*** *This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.* | | | |

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| **Checked by Line Manager** | Ian Barbeary  GSL  31/08/20 | **Checked by Executive** | Matthew Quinn  Group Chairman  06/09/20 |
| **Approved by Commissioner** | Richard Merefield  District Commissioner  15/09/20 | **Approved by Executive** | Wayne Thomas  Deputy District Chairman  15/09/20 |
| **Notification of level change** | N/A first R.A. | | |

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to ‘Green’ and does not return to ‘Amber’ or ‘Red’ to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>’.